

Agenda

Overview and Scrutiny Committee

Thursday, 12 October 2023 at 7.30 pm

Executive Meeting Room, Town Hall, Reigate



This meeting will take place in the Town Hall, Castlefield Road, Reigate. Members of the public, Officers and Visiting Members may attend remotely or in person.

All attendees at the meeting have personal responsibility for adhering to any Covid control measures. Attendees are welcome to wear face coverings if they wish.



Members of the public may observe the proceedings live on the Council's [website](#).

Members:

N. D. Harrison (Chair)

J. Baker

M. S. Blacker

J. Booton

G. Buttironi

J. Dwight

M. Elbourne

K. Fairhurst

B. Green

G. Hinton

S. Khan

S. Parnall

A. Proudfoot

R. Ritter

K. Sachdeva

Substitutes:

For enquiries regarding this agenda;

Contact: 01737 276182

Email: democratic@reigate-banstead.gov.uk

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Reigate & Banstead
BOROUGH COUNCIL
Banstead | Horley | Redhill | Reigate

Conservatives:	Z. Cooper, J. Hudson and M. Tary
Residents Group:	G. Adamson, J. S. Bray and P. Harp
Green Party:	P. Chandler, V. Chester, J. C. S. Essex, S. McKenna, S. Sinden, J. Thorne and D. Torra
Liberal Democrats	S. A. Kulka

Mari Roberts-Wood
Managing Director

1. Minutes (Pages 7 - 18)

To confirm as a correct record the Minutes of the previous meeting.

2. Apologies for absence and substitutions

To receive any apologies for absence and notification of any substitute Members in accordance with the Constitution.

3. Declarations of interest

To receive any Declarations of Interest (including the existence and nature of any Party Whip).

4. Organisation Portfolio Holders Update (Pages 19 - 48)

Updates from Executive Members in Corporate Policy & Resources, Finance, Governance & Organisation, Commercial & Community Assets

5. Lessons Learnt: Pitwood Park, Cromwell Road & Lee Street (Pages 49 - 64)

To receive a report which sets out a project overview for the three recent housing delivery projects at Pitwood Park, Cromwell Road & Lee Street, including the Council's key reflections and learnings from these recent housing delivery projects undertaken between October 2020 and August 2022.

RECOMMENDED that Overview and Scrutiny Committee:

Notes the report on Lessons Learnt: Pitwood Park, Cromwell Road, and Lee Street.

6. New Local Plan Update (Pages 65 - 74)

To receive the report on the New Local Plan Update.

RECOMMENDED that Overview and Scrutiny Committee:

Notes the progress of the Council's new Local Plan.

7. Constitution of Budget Scrutiny Panel (Pages 75 - 80)

To consider and agree the membership and scope of work of the Budget Scrutiny Review Panel taking place on 29 November 2023.

RECOMMENDED that Overview and Scrutiny Committee:

- i) Agrees the membership of the Budget Scrutiny Panel and the timetable for scrutiny of the Budget 2024/25 as set out in the report;
- ii) Agrees the scope of the Budget Scrutiny Panel's work during 2023/24.

8. Constitution of Environmental Sustainability Strategy Review Panel (Pages 81 - 86)

To receive the report on the constitution of an Environmental Sustainability Strategy Review Panel.

RECOMMENDED that Overview and Scrutiny Committee:

- i) Considers the option to convene a scrutiny panel to review the proposed updates to the Environmental Sustainability Strategy.
- ii) Agrees the membership of the proposed Environmental Sustainability Strategy Review Panel and the timetable for scrutiny of the Environmental Sustainability Strategy as set out in the report.
- iii) Agrees the scope of the proposed Environmental Sustainability Strategy Review Panel's work during 2023/24.

9. Overview and Scrutiny Committee Forward Work Programme (Pages 87 - 100)

To consider and agree any changes to the schedule for Overview and Scrutiny Committee's Forward Work Programme 2023/24 and to consider the Action Tracker from the previous meeting.

10. Executive

To consider any items arising from the Executive which might be subject to the 'call-in' procedure in accordance with the provisions of the Overview and Scrutiny Procedure Rules set out in the Constitution.

11. Any other urgent business

To consider any item(s) which, in the opinion of the Chairman, should be considered as a matter of urgency - Local Government Act 1972, Section 100B(4)(b).

(NOTE: Under the Committee and Sub-Committee Procedure Rules set out in the Constitution, items of urgent business must be submitted in writing but may be supplemented by an oral report.)



Our meetings

As we would all appreciate, our meetings will be conducted in a spirit of mutual respect and trust, working together for the benefit of our Community and the Council, and in accordance with our Member Code of Conduct. Courtesy will be shown to all those taking part.



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Accessibility

The Council's agenda and minutes are provided in English. However, the Council also embraces its duty to anticipate the need to provide documents in different formats, such as audio, large print or in other languages. The Council will provide such formats where a need is identified prior to publication or on request.



Notice is given of the intention to hold any part of this meeting in private for consideration of any reports containing "exempt" information, which will be marked accordingly.